

Peterston-super-Ely Community Council
Cyngor Cymuned a Llanbedr-y-Fro

Minutes of the Ordinary Meeting held at 7.30pm on 13th May 2019 at the Church & Community Hall, Peterston-super-Ely

Present: Councillors: Ian Pearson, David Moody-Jones, Pat Cadwalladr, Diana Powell, Hywel Thomas, Kate Hurley and David Field.

Also Present: Tor Trundle (Clerk to the Council), County Cllr Michael Morgan and five members of public

Apologies: Councillor Abigail Phillips & PCSO Sian Roberts

The Chair welcomed everyone to the meeting including five members of the public.

34 Declarations of interest

There were no declarations of interest.

35 Police Matters

There were no matters to report for the month of April.

36 County Council Matters

County Councillor Michael Morgan had previously communicated that he had stepped down as a Conservative Councillor and was now acting as Independent. He reiterated at the meeting that he hoped to serve the Community and his Ward above and beyond any political intention. C Cllr Morgan went on to discuss the following:

- **Sycamore Cross Road Closure**

An update had been received from Mr Mike Clogg at the VOGC that the contractors would be re-opening the road on Monday, 20th May. He confirmed a meeting was arranged with himself, Mr Clogg and the contractors on Wednesday, 15th May. It was important to note that even though the road would re-open that there would still be traffic measures in place for a number of weeks.

- **A48/M4 Update**

It was hoped that the Environmental and Scrutiny Committee would still be discussing the report at meeting 23rd May, 2019 at 6pm in light of the current Council re-structure. C Cllr Morgan was also hopeful that he would still be part of that Scrutiny.

- **Footpath opposite Sportsman's Rest**

C Cllr Morgan had emailed Mr Clogg to ascertain the current situation with regard to Land Registry ownership. Cllr Morgan confirmed that the VOGC have taken steps to adopt this footpath and after the notifiable period had elapsed to take over ownership.

- **Hafod Housing Possible Proposal for Affordable Housing in Peterston –**

Cllr Morgan confirmed that nothing further had been received from Hafod regarding this matter.

37 Public Session and Matters arising from Public Session

Five members of the public were present at the meeting. It was raised by one member regarding the fact that C Cllr Morgan was on the Scrutiny Committee and at the same time in opposition to the M4/A48 link road. It was asked whether this constituted a conflict of interest. It was further questioned about C Cllr Morgan's now being an Independent Cllr and what this meant?

C Cllr Morgan confirmed that he would be representing his Ward at Scrutiny and that would be the views of all his Community and not just his own personal view. It was further confirmed that he would be making a statement later in the week regarding his intentions after resigning as a Conservative member.

One Member of Public asked C Cllr Morgan about his view regarding the road proposal put forward by Cllr Vincent Bailey. C Cllr Morgan responded and reiterated the point above that he would continue to care for his Community and that was all of the Wards he covered.

Cllr Pearson called the Public session to a close and confirmed that an Information meeting was being held on Thursday, May 16th and that a number of matters would be discussed at this meeting and that any current issues could be raised at that if required.

Cllr Pearson thanked the members of the public for their question and C Cllr Morgan for his responses and the members of public left the meeting.

38 To receive the minutes of the Ordinary Council Meeting held on 8th April, 2019

The minutes of the Ordinary meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Thomas and seconded by Cllr Powell that the minutes be accepted.

A set of the minutes were then signed as a true and accurate record by the Chair.

39 Matters Arising from these minutes

Cllr Phillips is speaking on the Council's behalf at the Scrutiny Meeting and the Chair asked the Clerk to ask Cllr Phillips to circulate a draft of this response prior to the meeting.

VOGC have placed a notice regarding adoption of the Causeway footpath. If no objections are received they will take over ownership and then ensure necessary works are undertaken.

Action: Clerk to ask Cllr Phillips to circulate draft of Council submission to Scrutiny meeting on 23rd May, 2019.

40 To discuss report provided by C Cllr Morgan on M4 Junction 34 to A48 WelTAG Stage 2 and provide Council view for Environment and Regen Scrutiny meeting.

It had previously been agreed that Cllr Phillips would be drafting a response on behalf of the Council and it was confirmed that this point be discussed by email.

Clerk to contact Cllr Phillips as above at Point 39 and ensure draft circulated prior to meeting.

41 To review budget 2019/20

Considering the length of the meeting and the number of items being discussed at the May meeting it was earlier decided to postpone this item to the June meeting and discuss the budget position quarter ending June.

42 To consider updates for Community Action Plan last reviewed January 2019

The updated Community Action Plan had been previously circulated by Cllr Field and no points had been raised by the Council.

Action: Cllr Field to re-format the Plan as required. Clerk to publish on the Village website once completed.

43 To review allotment rental and vacant plot

A plan had previously been circulated confirming the allotments and the vacant plot. A discussion was held and it was decided to advertise the vacant allotment on Facebook, village website, noticeboard, shop and in the Parish News. The terms would be on the basis that the allotment was cleared by the new tenant and in return the remaining year's rental would be free.

A further discussion was held regarding the current fees and it was decided that in 2020 all allotment fees would be increased to £15.00.

The increase was proposed by Cllr Thomas and seconded by Cllr Pearson.

Action: Clerk to notify all current parties renting the allotments that the fee will be increasing

43a To discuss Motions for AGM from OVW for Conference Agenda Committee (2Max)

An email had been previously circulated by the Clerk regarding proposal of motions. The Community Council confirmed that there was nothing to put forward.

Action: Clerk to confirm to OVW nothing to report.

44 To review the Agenda for Mike Clogg meeting, 16th May, 2019

The Agenda had been circulated and the Community Council agreed all items had been raised as required. Cllr Pearson, Cllr Thomas and Cllr Moody-Jones to attend.

Action: Clerk requested to book the village hall and re-confirm details with Mike Clogg.

45 To receive an update on the MUGA project

Cllr Thomas confirmed that the MUGA had been completed save the retention and maintenance work scheduled later in the year. Additionally, the access gates need to be re-instated and the Welsh Water works were now scheduled for the 21st May, 2019. Cllr Thomas confirmed that the works would mean closure of a section of Ffordd Yr Eglwys while the works were undertaken.

The progress in relation to the lease was discussed and Cllr Thomas confirmed that he was chasing on a weekly basis.

Cllr Thomas confirmed that Gill Jones had insurance in place and Cllr Pearson asked for a copy of this prior to the Council allowing the opening of the facility. He wondered if a copy could be provided by 16th May 2019. Agreement would then be allowed by the Community Council by email for the opening.

Further discussions were held over the current leasing arrangements with the Community Council and the Football club and it was agreed that these needed to be reviewed.

Cllr Thomas reported that two generous donations had been received for the additional electricity work required for the Clubhouse. One donation for £2500 from Watkins Davies and one from Walters for £500.

Cllr Pearson took this opportunity to thank Cllr Thomas for all his hard work with regards to the MUGA. The appreciation of all his hard work was agreed by all present.

Action: Cllr Thomas confirmed that he would deliver a note to the affected areas around Ffordd-Yr-Eglwys. Cllr Thomas to forward copy of insurance document to Clerk & Chair prior to MUGA opening. Clerk to agenda for June meeting to review current arrangements with football club.

46 To discuss the Sports Wales grant and drawdown

Clerk had received the necessary grant paperwork from Sports Wales.

Action: Clerk to liaise with Gill Jones and Cllr Phillips to ensure final drawdown

47 To receive and consider an update report on M4:A48 Road – Cllr Phillips

Discussed above at point 39.

48 To receive and consider an update report on TCC's Charter – Cllr Thomas

Cllr Thomas confirmed that meetings had been scheduled but that these had been postponed.

49 To receive an update report from Cllr Field re road safety campaign

Cllr Field confirmed that Speed Watch has recommenced and a number of excessive speeds had already been noted on a number of occasions. Cllr Field confirmed that he had tried on numerous occasions to contact the Police to identify what was happening with the data being submitted but he had not managed to receive a response.

Earlier in the month Cllr Field had distributed a report, WG had decided on looking at how a 20mph default speed limit in residential and rural areas could be introduced in Wales. Also, it had been identified that WG had funds available to assist in implementing 20mph as a default speed limit locally but needed Local Authorities to activate.

The information evening on the 16th May would cover this issue and it was hoped that the Community Council would glean public opinion regarding this area.

50 Local Democracy and Boundary Commission – review of electoral arrangements

The Community Council did not have any particular comment apart from the general consensus that they did not wish to be absorbed into neighbouring areas. The Community Council found the area that they currently covered was manageable but that any expansion could prove difficult to administer and they are perfectly satisfied with the Boundaries as they are?

Action: Clerk to submit a comment to this fact if required.

51 To discuss progress regarding newsletter & prospective information evening

It was decided that a newsletter was not required prior to the information evening. The information evening had been set for the evening of May 16th, 2019.

52 To discuss the Clerk's report including matters of a financial nature.

Currently the bank balance is £114,402.12, the loan from the VOGC to help with the cashflow of the MUGA, the WG grant of £42,189.95 and the two VAT reclaims of £10,547.48 and £3,200 have now been paid.

Payments/Receipts since last meeting

Receipts

Churchyard burial	£ 750.00
Pre-purchase of Cremation plot	£ 300.00
Loan VOGC	£50,000.00

Payments & Authority for expenditure needed

The following expenditure needs authorising by the Council

Void Cheque 978 (issued to Internal Audit but incorrect payee	£ VOID
SWSG – Invoice number 5 – Cheque 979	£19,200.00
Alec Davies – Internal Audit	£ 150.00
SLCC Joining fee – Cheque 981	£ 8.00
Kersh Grinnell – Cheque 982	£ 843.33
Clerk Salary (includes mileage and expenses) – Cheque 983	£ 409.58
PAYE for item above – Cheque 984	£ 90.40
Peterston Super Ely Village Hall – Hire 2019-2020 – Cheque 985	£ 150.00
SWSG Invoice – Cheque 986	£30,064.22
SWSG Invoice – Cheque 987	£13,066.51

Repayment of all loans in respect of the MUGA (Details listed separately for Internal Audit under Part B of the minutes)

Donor 1 – Cheque 988	£ 7,500.00
Donor 2 – Cheque 989	£10,000.00
Donor 3 – Cheque 990	£ 7,500.00
Donor 4 – Cheque 991	£ 4,000.00
Donor 5 – Cheque 992	£ 6,000.00
Donor 6 – Cheque 993	£15,000.00

Internal & External Audit – Work has been undertaken with the Internal Audit papers will be completed after the May meeting and submitted.

Insurance – The renewal notice has been received from Zurich and Cllr Pearson has forwarded to a broker in the village to provide quotes to ensure best value for money.

Playing Fields – A request was forwarded to the Community Council regarding a blessing on the field in 2020. Cllr Pearson has suggested a donation of £50 – no glass but plastic glasses allowed. No chairs and removal of any rubbish.

Fields in Trust – Apologies have been sent for the AGM in June 2019.

Planning – A survey was sent to all Community Clerks to complete from WG regarding the planning service operated in their ward. It was only clerks that were required to complete and this has now been submitted.

Leave – The clerk would like to request from Thursday, 20th June until Wednesday 26th June, 2019.

53 To consider any planning matters

Planning reports had been previously circulated.

54 To consider any correspondence.

These were reviewed and acknowledged. Cllr Pearson added that he had contacted Jane Hutt AM to reiterate the problems experienced in the RCDF process. He further confirmed that a response had been received requesting further information. Alan Cairns had also expressed an interest in the problem. Cllr Pearson also informed the Council that he had raised it at the latest OVW meeting.

55 To consider any reports of Councillors

The previously circulated reports were reviewed.

56 To consider any Health & Safety matters, to include playground maintenance/checking

A quote had been received from Rob Higgins to eliminate the problem with the dandelion and weeds on the playing fields. Two quotes had been received - £385 plus VAT and £425 plus VAT. After a discussion it was proposed by Cllr Thomas that the second quote be accepted for £425 plus VAT and seconded by Cllr Powell.

Darren Meir had been unable to cut the grass lately as the site was inaccessible. Cllr Thomas to contact Darren Meir to liaise about enabling access.

A report had been circulated by the Clerk from the External Auditors regarding the playground inspection. A few items had been identified but as these were low to medium risk it was decided to postpone discussion of these items until the June meeting.

Action: Clerk to agenda discussion of the report at June meeting.

There being no further business the meeting closed at 9.40pm. The next ordinary meeting will be held on Monday, 10th June, 2019 at 7.30pm in the Church and Community Hall.

Chair _____
Date _____